



Request for City Council Committee Action From the Department of Public Works

Date: January 8, 2013

To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee

Subject: University of Minnesota Agreement for Research Services

Recommendation: Authorize City Officers to negotiate and enter into an agreement with the University of Minnesota for research services for an amount not to exceed \$50,000, pending City attorney review.

Previous Directives:

No previous directives

Prepared by: Simon Blenski, Traffic and Parking Services, 612-333-1274

Approved by:

Steven A. Kotke, P.E., City Engineer, Director of Public Works

Presenters: Simon Blenski, Traffic and Parking Services, 612-333-1274

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| Reviews: | Permanent Review Committee (PRC): | Not Applicable |
| | Civil Rights Affirmative Action Plan: | Not Applicable |
| | Policy Review Group (PRG): | Not Applicable |

Financial Impact

Action is within current department budget

Community Impact

Neighborhood Notification: No

City Goals:

- Livable Communities, Healthy Lives – Active lifestyles, walkable, bikeable, swimmable
- A City that Works – Streets, bridges, sidewalks, sewers, bike lanes & paths – well managed and well maintained

Comprehensive Plan: NA

Zoning Code: NA

Background

In 2011, Public Works installed 10 bicycle and pedestrian safety treatments that required either Federal Highway Administration (FHWA) approval for experimentation or a Minnesota Department of

Transportation (MnDOT) design exception. To fulfill the requirements of FHWA and MnDOT and to determine the effectiveness of each treatment, a thorough evaluation is required. Pre and post-treatment video was collected at each of the 10 treatment locations, generating approximately 420 hours of viewable video. To view and tabulate all necessary traffic events, Public Works has identified the Minnesota Traffic Observatory (MTO) at the University of Minnesota to assist in this effort.

While this is a non-grant funded agreement for less than \$50,000, which does not normally require City Council action, the University of Minnesota has proposed modifications to the City's Standard Agreement Form, prompting the need for approval. Public Works has reviewed the proposed agreement and the requested modifications and recommends that the proper City Officers be authorized to enter into an agreement with the University of Minnesota for research services, pending further City attorney review.

The following pending modifications to the Standard Agreement Form include:

Delete – These sections are not applicable for this agreement

Section III. Expense Reimbursement for Travel

Section XX. Cardholder Data Security Standards

Modify - These sections are pending further City attorney review

Section XIV. Liability and Indemnity

Section XV. Cancellation, Default and Remedies

Section XVII. Intellectual Property

Section XIX. Conflict of Interest/Code of Ethics

Cc: Corey Conover & Gary Winter, City Attorney's Office